

## NEW CUSTOMER FORM

Date:

Lab:  Analytical Chemistry  Condition Monitoring  
 Industrial Hygiene  Coal & Coke  
 Fuels & Lubricants

<b>Company Name</b>	<b>Phone Number</b>
<b>Contact Name</b>	<b>Fax Number</b>
<b>Contact Address</b>	<b>Parent Company (if applicable)</b>
	<b>A purchase order is required to process invoice</b> <input type="checkbox"/>
	<i>Blanket PO</i> <input type="checkbox"/> <i>Release #</i> <input type="checkbox"/> <i>PO created by job</i> <input type="checkbox"/>

<b>Report to Address</b>	<b>Bill to Address</b>

	<b>Contact Name</b>	<b>Phone Number</b>	<b>Fax Number</b>	<b>E-mail Address</b>
Reports to				
Purchasing Agent				
Accounts Payable				

**Payment Structure:** Check  Credit Card  Wire Transfer  EDI  **N.A.I.C.**

**Credit References (list three)**

<b>Company Name</b>	<b>Address</b>	<b>Phone Number</b>

**Bank Information**

<b>Bank</b>		<b>Account Number</b>	
<b>Phone Number</b>		<b>Contact</b>	
<b>Address</b>			